



Kamloops School of the Arts PAC | Meeting Meetings

Wednesday November 23, 2022 | 6:00pm

KSA Elementary Dance Studio

PAC Executive Committee:

Chair: Alicia Melanson

Vice-chair: Taqueesha Lightfoot, Kevin Klassen

Secretary: Holly Therrien

Treasurer: Stefan Schweizer

DPAC Rep: Nicole Collins, Gina Morris

Directors: Theo Williams, Ramsey Lightfoot, Dale Walker

1) Call Meeting to Order and Welcome: Called to order at 6:05pm

Attendees:

- Alicia Melanson
- Nicole Collins
- Kevin Klassen
- Theo Williams
- Charmaine Norman
- Gina Morris
- Stefan Schweizer
- Loni Horsley
- Taqueesha Lightfoot
- Ramsey Lightfoot
- Laura Pearse
- Eric Haffenden
- Marietta Magliocchi
- Blair Lloyd
- Jayne Latta

Minutes taken by: Nicole Collins

2) Adoption of Previous Minutes:

Moved – Theo

2nd – Ramsey

Approved

3) Adoption of Agenda:

Moved – Theo

2nd – Stefan

Approved

4) Reports

Chair Report

It has been another very busy month since our October PAC Meeting. This will be our last PAC meeting before the new year.

Our Craft Fair was a huge event. A big thanks to Taqueesha and everyone else who made it a success. She will discuss this a little more later in the meeting.

This coming month, our KSA floats will be in the Santa Claus Parade on November 27th. The parade starts at 4:30pm. A big thank you to Holly and everyone else who makes this event such a success. We're hopeful that there will be a big turnout like last year.

Taqueesha and I attended the last KSA staff meeting and gave the teachers a letter explaining how we would like their input into small and big purchases in the future. As a PAC, we love working with our teachers to help make these purchases happen with the same goal of benefiting our students. We have received a few letters back and as a team will be looking at this in the new year. All parents are welcome to reach out to our PAC team with any ideas of things they would like to see or fundraising suggestions to bring these goals to life.

Principal Report

See attachment 1 - November 2022 Principal's Report

CORRECTIONS:

Christmas Concert is actually Dec 13 NOT Dec 15/16 as noted

Last day of school is December 16, NOT Dec 17 as noted

Encourage grandparents and extra family/friends to come to the afternoon Christmas show to ensure we can get 2 tickets per family for the evening show

Treasurer Report

Review of current accounts.

Awaiting Gaming funds.

Moonwalk sent 10 extra meals for PAC to give out to kids who didn't order.

Popcorn profits down compared to last year due to increased costs.

Halloween party – profit \$500. Raffle sales \$1500.

Craft fair – expenses still to be finalized but anticipate \$10,500-11,500 profit.

DPAC Report

No substantive update to share.

5)Committees

Craft Fair Report - Taqueesha Lightfoot

I feel like it was safe to say that the KSA Craft Fair was a huge Success. We had so many volunteers that it all ran perfectly smooth, we had so many compliments on how great of a community we have. I truly feel like we have the best school community you could ask for. We had people sign up to put out signs, advertise, make online posts highlighting each vendor, cook, clean, setup, pick up items and drop them off. Many families who signed up ended up staying for the whole event. I really appreciate all the help that was offered, by teachers, admin, Students and families. We truly could not have pulled it off without everyone. In our vendor feedback we had about 90% extremely positive reviews, most of them commented on how we are a strong school community, how everyone is super nice, and how they loved to see the kids help out. Main highlights for them was the amount of communication, support and organization. All the people who came through (over 1800), the food carts going around, and the garbage collection in the early afternoon and the delicious food. The negative feed back we received was, the vendors want bigger spaces (only about 25% of people) and they felt the food was overpriced for it being a craft fair and chili and hot dogs. But every single vendor thanked our volunteers and everyone (even the ones who complained) has asked to return! We roughly brought in \$13,000- \$6300 for table fees and table rentals. Roughly \$3500 in donations at the door, \$1200 in raffles and 50/50 and \$2000 in food sales. We are expecting roughly \$1800 in food and drink costs, \$500 in internet costs (items can be sold or kept for future fairs) and \$700 in other expenses from advertising to decorations. So we should roughly make \$11,000 in profit. The best part of the funds raised is that this money came from outside our KSA community, so it means parents aren't funding another fundraiser. But once we calculate all the time spent the profit is almost not worth it. Between Mrs. CJ and I we have probably put in 300 hours. Between spreadsheets, collecting money and donations, answering emails, and questions, advertising. Putting out signs, organizing volunteers, planning and organizing the floor plan, organizing tables, and students. And doing this since July, it is safe to say we have probably done more than 300 hours. Once we add it to how much Natascha put into planning, purchasing and making all the food the hours grow exponentially. That doesn't even include KSA community hours. With the amount of time and effort put into this event, I believe it is not worth it. I know I said this last time, but this time I really mean it. I will not be organizing this again. November is an extremely busy month for our family and we spent endless hours, working on this event. Going forward, I would suggest a minimum for 7 people to run this as a committee. One for online advertising, posting, making graphics, and responding to social media posts. One for dealing with vendor questions and emails, sending sales contracts and keeping in touch with everyone, filling in the spreadsheets. One person to deal with payments and receipts. Once person to deal with organizing the food

and kitchen. One to deal with table assignments, traffic flow, parking, and day of logistics including welcoming vendors, showing them to tables and dealing with issues the day of, and WiFi. One person dealing with all the donations, baskets, raffles and 50/50 Applying for gaming licences etc. One person to plan and organize setup and clean up. If it can be split up this way it would not be so overwhelming. It is a great event for our community and a chance for our teachers to sell student crafts to fundraise for their classrooms, but it is too much for just a couple people to take on. Considering the halloween dance made over \$2000 and it was fun and families got to spend quality time together and have fun, the craft fair does not seem worth it to me. If people are willing to take the craft fair on, I am more than happy to help guide them and volunteer for the day of. We have kept all our emails, lists, plans, vendor notes (who not to allow back next year) and have it all pretty much archived which takes a lot of guess work out of it. But my family will personally not be doing it again.

5) Old Business

- a. Drumline- PAC won a \$7500.00 Legacy grant to go towards funding a Drumline. PAC needs to work with the Admin and the high school music department to discuss how we are going to collectively match those funds. Further discussion by PAC Executive required before discussing proposal with Mr. Lloyd.

Lloyd: Only way to access the grant is if \$7,500 is matched (for \$15,000 cost) by PAC or combination of PAC/Admin. Must be agreed to be matched by the end of 2023 school year to access the grant.

Latta: Traditional band isn't looking the same as it once did and we must evolve. Although this equipment is specifically for high school, it exposes elementary students to the possibility of joining drum line in the future.

6) New Business

- a. **Lights-** PAC would like to purchase 15 Professional LED DJ Light Stage Lights. The cost will be \$2000.00 for 15. They are currently \$20 off (per light). This will significantly increase the quality of our performances and events. GK Sound has donated a lighting controller worth \$400 towards our fixtures. We will just need to purchase the lights and cables.

Moved – Taqueesha

2nd – Laura

Approved

- b. **Mascot-** PAC would like to purchase a mascot for school games and other events. We believe this would be a great asset for overall school spirit. We'd like to spend \$700.00 in order to purchase a good quality one and cover shipping and taxes.

Discussion: Nicole: Amortized over at 10 year period, the cost of this is \$70/month, which is relatively insignificant compared to other purchases made by PAC. There is a huge entertainment factor at assemblies/events and a mascot always seems to bring "joy" which we all need more of. A

mascot will set KSA apart from many other schools and makes us a bit “extra” which is a vibe we are proud of. It’s possible that the mascot could be an opportunity for highschoolers to learn the art of mascot performance. Finally, it creates a long terms sense of belonging as it unites everyone as a KSA “star”....teachers and students change, but our mascot is constant.

Taqueesha: Will it get used? Lloyed: yes – at recognition assemblies, personal best ceremonies, games, videos, parades.

Moved – Ramsey

2nd – Taqueesh

Approved – Yes 7 / No 3

- c. **Ballet Dance Company-** Admin has asked for \$10 per student (high school and Dance Squad). Our suggestion is that Admin send out a letter asking for this amount per student plus an additional “Pay What You Can” option. PAC is willing to contribute a set amount of \$500.00 to cover any amounts that haven’t been received from these permission forms.

Being the first year this will be offered to junior senior and dance squad. Next time, we’ll offer it to a larger group of students. Performance will be Dec 8, 2023.

Motion: Stefan – PAC to cover ½ the cost up to a maximum \$500

Seconded: Theo

Approved: Ramsey

- d. **POD 3-** requesting \$700.00 for the Christmas Concert (props, decorations, etc). These things will be able to be reused for future performances

Moved – Theo

2nd – Ramsey

Approved

- e. **KSA Christmas Hampers-** PAC would like to support our KSA Family Hampers. Even though we don’t know who these families are, we feel it’s important to support our community. PAC would like to contribute \$50 per hamper up to a total of \$500.00. We will find out the total number of hampers from Admin and purchase what is necessary.

Discussion: Eric: On account of increased costs, suggested increasing hamper contribution amount from \$50 to \$75 and total amount from \$500 to \$750

Moved – Eric

2nd – Taqueesha

Approved

7) General Questions / Other

- a. Grad Committee Update – board of 7-8 parents. Fundraised \$600 so far. Seeking

improved committee communication between grad committee and PAC so we're not overlapping efforts with fundraising. Committee has set up Grad Committee Account at General Grants for those that wish to donate their pop bottles to the grad committee. Eric will send an update to Mr Lloyd re: events so the admin can publicize their fundraisers/events. Ramsey recommended that this year's grad committee write out their process for fundraising and planning to ensure future grad parent committees don't have to start from scratch.

- b. Theo would like to work on amending bylaws in the new year. Invited all those who are interested to join.

8) **Date of Next Meeting: February 15, 2023 6:00pm**

9) **Adjournment: meeting called at 7:17pm**

Schedule 1 – Principal's Report



November **Kamloops School of the Arts** 2022 Principal's Report



Reading Detectives (Oct 20) Grade 1 families participated in an evening seminar on teaching their child to read

One to One Reading - This program is once again up and running weekly and we have a number of volunteers coming to support our hesitant readers that just need extra practice

Pumpkin Science Session- Pod 2 & 3 participated in some cool pumpkin science experiments - Exploding pumpkins and pumpkin chuckin'

Halloween Dance- Thank-you PAC for this wonderful event- it was a great turn out!

Pete Murray's Pumpkin Patch- a number of classes went and brought back a pumpkin

NuLeaf filled our courtyard with Pumpkins donated to all of Pod 1

Oct. 31- Halloween week was a huge success. Students particularly enjoyed the dance with the haunted hallway and the parade- Thank-you PAC!!

Fundraisers Happening- Pod 1 Purdies & Pod 2 Poinsettias

Family Friday - Mrs, CJs class has started a new tradition eating together as a family on Fridays

Dance Trip to Chilliwack for Groove Street- Sr and Jr Dancers braved the snowy roads and went down for a great dance conference in Chilliwack

Drumline- KSA drumline is starting to happen. Legacy grant through the PAC were successful in achieving a grant and were able to purchase new drums for a marching drumline. Guest Michael Beauclerc, executive director of Canada Drumline Association sponsored by Yamaha music. Michael travels Canada and does clinics for Drumline came to work with our band students last week

Railway Safety- All students participated in a railway safety presentation by CN.

Pod 3 recorded a video for the CBC Music Competition - Thank-you Taqueesha & Ramsey!

Take your child to Work Day (Nov 2) 34 Grade 9 students participated in take your child to work day and were able to join a parent, family member or friend in their workplace

Remembrance Day Assembly- we had a powerful assembly in the gym in honour of Remembrance Day

Coffee House- Secondary students performed in our 1st ever coffee house since Covid- it was a full house there to cheer on 14 of our student performers

PAC Requests

UPCOMING EVENTS

14	Q2 Begins for Secondary
14	Fruit and Veggies this week
16	Hot Lunch

17	Fire Drill
18	Salmon Run Sharing
21	Elementary interims out this week
24	Booster Juice
25	Sec. reports sent home
26	POD 2 Pete Murray's
Dec 6	District Prod Day
13	Christmas Choral Night
16	Last Day of school before Xmas Break
Jan 4	School Back in session
26	Grad Photos
Jan 31/ Feb 1	Project Completion Day -Secondary
Feb 21	Family Day
23	Grad Photo Retakes